

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**FEBRUARY 7, 2006**

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**COUNTY COMMISSIONERS**

**Catherine C. Hanson, Chairman  
Welton G. Cadwell, Vice Chairman  
Jennifer Hill, District #1  
Robert A. Pool, District #2  
Debbie Stivender, District #3**

**Cindy Hall, County Manager  
Sanford A. Minkoff, County Attorney  
James C. Watkins, Clerk to the Board**

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**DISCLAIMER**

**This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.**

**As a part of any public and formal meeting, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which all public comment and formal action is taken.**

**The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.**

## **ITEMIZED AGENDA**

**February 7, 2006**

8:30 A.M. Value Adjustment Board

10:00 A.M. Invocation

Pledge of Allegiance

### **I. AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

### **II. MINUTE APPROVAL**

Tab 1 Approval of the following Minutes:

|                   |                 |
|-------------------|-----------------|
| November 22, 2005 | Regular Meeting |
| December 6, 2005  | Regular Meeting |
| January 10, 2006  | Regular Meeting |
| January 17, 2006  | Regular Meeting |

### **III. CLERK OF COURT'S CONSENT AGENDA**

Tab 2 Approval of Clerk of Courts' Consent Agenda (Items 1 through 9):

1. Request to acknowledge receipt of list of checks or warrants paid prior to this meeting, pursuant to Chapter 136.06(1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in Board Support Division of the Clerk's Office – Acknowledge receipt.
2. Contractor Bonds – New, Cancellation, and Endorsements - Approval.
3. Monthly Distribution of Revenue Traffic/Criminal Cases for the Month Ending December 31, 2005. Disbursement due to Board: \$154,920.12. Same period, last year - \$102,795.23 – Acknowledge receipt.

4. Lands Available List. Lake County has until 4/9/2006 to purchase property from Lands Available List before it is available to the public – Acknowledge receipt.
5. Received from the City of Mount Dora, Ordinance Number 886, pertaining to annexation of property located at the intersection of Lake Center Drive and State Highway 19-A into the City of Mount Dora. Passed and ordained the 3<sup>rd</sup> day of January 2006, by the City Council of the City of Mount Dora, Florida – Acknowledge receipt.
6. Received from the City of Eustis, Florida, Annual Report 2005 for the Fiscal Year October 1, 2004 through September 30, 2005 – Acknowledge receipt.
7. Received Annexation Ordinance Number 2005-47, from the City of Tavares, amending the boundaries of the City of Tavares, by annexing approximately 6.63 +/- acres located on the northern side of Woodlea Road, approximately one-half mile west of the intersection of SR 19 and Woodlea Road; rezoning the property from Lake County R-6 (Urban Residential) to City of Tavares PD (Planned Development). Passed and ordained the 21<sup>st</sup> day of December 2005, by the City Council of the City of Tavares, Florida – Acknowledge receipt.
8. Received Meeting Notice – Southwest Florida Water Management District Governing Board Meeting Agenda for January 24-25, 2006, to be held at 9:00 a.m., at 2379 Broad Street, Brooksville, Florida 34604-6899; and Approved Minutes of the Meeting of the Governing Board held on October 25, 2005 – Acknowledge receipt.
9. Satisfaction and Release of Lien in regards to the estate of Gwendolyn Brewer Burnham, Case Number 05-CP-801. Accounting records indicate that all necessary payments have been received – Approval.

RECOMMENDATION: Approval

**IV. COUNTY MANAGER'S CONSENT AGENDA (Tab 3 through 22)**

**A. Budget**

- Tab 3            1.     Budget transfer – Stormwater Management Fund, Department of Public Works, Engineering Division, Stormwater Section. Transfer \$5,000.00 from Special Reserve to Overtime. Additional funds are needed in the overtime budget to allow staff to scan flood maps. The task is very tedious and there is only one scanner in the section. If this task were to be accomplished during regular work hours, it would hinder the floodplain technician from responding to customers. Funds available in Special Reserve.

RECOMMENDATION:            Approval

**B. Community Services**

- Tab 4            Approval of retroactive authorization for the Chairman to sign Grant Amendment Number 2 changing the Operation Step Up (OSU) Fall 2005 Disaster Volunteer Management Initiative grant period from August 1, 2005 through December 31, 2005 to OSU grant period October 2005 through February 2006.

RECOMMENDATION:            Approval

**C. Economic Development and Tourism**

- Tab 5            Approval and signature of a Agreement between Lake County and the Leesburg Chamber of Commerce, Inc., in which Lake County will assist in funding the Junior World Championship and Bassmaster Family Fest on the Harris Chain of Lakes from February 17, 2006 through February 19, 2006, in the amount of \$20,000.00.

RECOMMENDATION:            Approval

**D. Employee Services**

- Tab 6            Approval for the Chairman to sign the updated Lake County Safety Policy.

RECOMMENDATION:            Approval

**E. Growth Management**

Tab 7 Approval and execution of a Satisfaction and Release of Fine for property owner Kurt and Renita I. Kjenslie, Code Case Number 2005070297.

RECOMMENDATION: Approval

Tab 8 Approval and execution of a Satisfaction and Release of Fine for property owner Eugene and Denise Calabrese, Code Case Number 2000120197.

RECOMMENDATION: Approval

Tab 9 Approval and execution of a Satisfaction and Release of Fine for property owner Eugene and Denise Calabrese, Code Case Number 20001090155.

RECOMMENDATION: Approval

**F. Procurement Services**

Tab 10 Approval to declare the items on the attached lists surplus to County needs; authorize the removal of all of the items on the attached lists from the County's official fixed asset inventory system records; and authorize the Procurement Services Director to sign the vehicle titles.

RECOMMENDATION: Approval

**G. Public Works**

Tab 11 Approval and authorization to release a Maintenance Bond in the amount of \$93,421.00 that was posted for Orange Tree Phase I. Orange Tree Phase I consists of 96 lots – Commission District 2.

RECOMMENDATION: Approval

Tab 12 Approval and authorization to advertise for bids for Special Assessment Project Number 101, Lisa Drive and Diane Drive, Venetian Village Subdivision, located at Section 15, Township 20, Range 26, at an estimated cost of \$234,009.00, using CTT funds – Commission District 3.

RECOMMENDATION: Approval

Tab 13 Approval and authorization to accept the final plat for Timberlane, Phase II and all areas dedicated to the public as shown on the Timberlane, Phase II final plat; accept a Performance Bond in the amount of \$157,415.00; execute a Developer's Agreement for Construction of Improvements between Lake County and Banyan Construction and Development, Inc.; and execute an Agreement Restricting Lot Sales between Lake County and Banyan Construction and Development, Inc. Timberlane Phase II consists of 71 lots – Commission District 2.

RECOMMENDATION: Approval

Tab 14 Approval and authorization to release a Letter of Credit for Performance for Construction of Improvements for Plantation at Leesburg Tract G, Phase II. Plantation at Leesburg Tract G Phase II consists of 45 lots – Commission District 3.

RECOMMENDATION: Approval

Tab 15 Approval to accept the listed public right of way deeds that have been secured in conjunction with roadway and/or stormwater projects: five Statutory Warranty Deeds and three Statutory Quitclaim Deeds.

RECOMMENDATION: Approval

Tab 16 Approval, acceptance and execution of the Subordination of Utility Interest Agreement between Lake County and the City of Eustis, Florida for Old Mount Dora Road (Number 4865) Project from Faith Lutheran Church at Eustis, Florida.

RECOMMENDATION: Approval

Tab 17 Approval of payment to Florida Central Railroad for the construction of a new truck bearing pad at the CR 448A railroad crossing in Lake Jew; and approval of the related budget transfer in the amount of \$75,000.00.

RECOMMENDATION: Approval

Tab 18 Approval and authorization to release escrowed funds in the amount of \$10,000.00 posted for Nelson Park Apartments and execute the Satisfaction and Release of Lien.

RECOMMENDATION: Approval

Tab 19 Approval and authorization to accept the final plat for Clearwater Reserve, Phase I and all areas dedicated to the public as shown on the Clearwater Reserve, Phase I final plat; accept a Letter of Credit in the amount of \$1,164,647.00; and execute a Developer's Agreement for Construction of Improvements between Lake County and Bright Lake Estates, LLC. Clearwater Reserve, Phase I consists of 55 lots – Commission District 3.

RECOMMENDATION: Approval

Tab 20 Approval and authorization to advertise for bids for Lake Kathryn Community Development Block Grant Phase V Paving Project Number 2006-06 at an estimated cost of \$459,183.00. Commission District 5 – Funding will be through the Community Development Block Grant.

RECOMMENDATION: Approval

Tab 21 Approval and authorization to accept the final plat for Biscayne Bluff and all areas dedicated to the public as shown on the Biscayne Bluff plat; accept a Maintenance Bond in the amount of \$44,894.00; execute a Developer's Agreement for Maintenance of Improvements between Lake County and M/I Homes of Lake County, LLC; and execute a Resolution accepting the following roads into the County Road Maintenance System: Sand Bluff Lane (County Road Number 6648) and Sun Bluff Court (County Road Number 6648A). Biscayne Bluff consists of 27 lots – Commission District 4.

RECOMMENDATION: Approval

Tab 22 Approval to provide funding assistance to the Lake County School Board Summer Enrichment Program for Middle School age children for up to \$100,000.00 and approval for the Chairman to sign two original agreements when received.

RECOMMENDATION: Approval

**V. PERSONAL APPEARANCES/PRESENTATIONS**

**A. PERSONAL APPEARANCES – 10:00 A.M. or as Soon Thereafter**

**1. EMPLOYEE AWARDS**

**Presentation of Award to Employees with Five Years of Service**

Wendy R. Fenn, Librarian I, Community Services/Library Services  
Lonnie L. Kinzer, Map Services Technician, Public Works/Engineering/  
Right of Way  
April A. Mazak, Library Assistant, Community Services/Library Services  
Elise L. Rainey, Senior Library Assistant, Community Services/Library  
Services/Paisley Library  
William B. Wiley, Jr., Jail & Sheriff Maintenance Specialist, Facilities  
Development & Management/Facilities Management/Jail & Sheriff  
Facilities Maintenance  
Shaaron Carter, Environment Technician, Environmental Services/Special  
Programs  
Kathy A Chaudoin, Senior Customer Service Representative, Growth  
Management/Customer Service  
Anna L. Ely, Public Hearing Coordinator, Growth Management/Customer  
Service  
James J. Drake, Firefighter/EMT, Public Safety/Fire Rescue

**Presentation of Award to Employees with Ten Years of Service**

Colleen A. Smith, Library Technician, Community Services/Library  
Services

**Presentation of Award to Employee with Fifteen Years of Service**

Paul R. Larson, Senior Maintenance Specialist, Facilities Development &  
Management/Facilities Management/Facilities Maintenance

**Presentation of Award to Employee with Twenty Years of Service**

James B. Benham, II, Fire Lieutenant/EMT, Public Safety/Fire Rescue  
Micheal W. TerMeer, Senior Landfill Supervisor, Environmental  
Services/Solid Waste Disposal Operations

**Presentation of Award to Employee with Twenty Five Years of  
Service**

Linda J. Lorentz, Budget Office Coordinator, Budget



**Presentation of Award to Retiring Employee with Nineteen Years,  
Three Months of Service**

Sue Gullickson, Contracting Officer, Procurement Services

**VI. COUNTY MANAGER'S DEPARTMENTAL BUSINESS (Tab 23)**

**A. Public Works**

Tab 23 Approval and authorization to award the South Clermont Connector New Construction Project Number 2006-01, Bid Number 06-01, to DeWitt Excavating, in the amount of \$13,133,28.93, and to encumber \$13,133,228.93 from the Road Impact Fee Fund. Commission District 2 - Benefit District 5.

RECOMMENDATION: Approval

**VII. OTHER BUSINESS (Tab 24 through 25)**

Tab 24 Appointment of an individual to a vacant position on the Board of Building Examiners to complete an unexpired term ending January 13, 2007.

Tab 25 Appointment affirmation of individuals to vacant positions on the Lake County Library Advisory Board.

**VIII. REPORTS**

**A. County Attorney (Tab 26 through 27)**

Tab 26 Approval of Amendment to Lease Agreement with A. Munroe Sarvis for storage space in the Sarvis Building located in Tavares.

Tab 27 Approval of Amendment to Real Estate Purchase and Sales Agreement with Coopree, Inc. for an easement for ingress, egress and provision of utility services over and across a portion of Lot 37 and Home Depot Replat Lot 2.

**B. County Manager (Tab 28)**

Tab 28      Approval of department reorganizations in Community Services, Public Works, Environmental Services, Employee Services, and Board Administration, pursuant to Lake County Code, Chapter 2, Administration.

**C. Commissioner Hill – District #1**

**D. Commissioner Pool – District #2**

**E. Commissioner Stivender – District #3 (Tab 29)**

Tab 29      Approval and execution of Proclamation designating the month of February as Viola Days to honor those whom died or were disabled during the war.

**F. Commissioner Hanson – Chairman and District #4**

**G. Commissioner Cadwell – District #5**

**CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting, the Board of County Commissioners will hear questions, comments and concerns from the citizens of Lake County. Action will not be taken by the Board at this meeting but questions may be answered by staff or issues may be referred for appropriate staff action. If further action is necessary, the item may be placed on the agenda for further review and consideration. NOTE: Zoning or code enforcement matters which may be coming before the Board at a later date should not be discussed until such time as they come before the Board in a public hearing.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

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Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

**Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.**

**TENTATIVE AGENDA**

**FEBRUARY 14, 2006**

9:00 A.M. Lake County Day in Tallahassee, Florida (No BCC Meeting)

**TENTATIVE AGENDA**

**FEBRUARY 21, 2006**

9:00 A.M. Regular Meeting

9:00 A.M. PRESENTATION: Comprehensive Plan Update by the Department of Growth Management  
or as Soon  
Thereafter

**TENTATIVE AGENDA**

**FEBRUARY 28, 2006**

9:00 A.M. Regular Meeting (Zoning and Road Vacations)

**TENTATIVE AGENDA**

**MARCH 7, 2006**

9:00 A.M. Regular Meeting

**TENTATIVE AGENDA**

**MARCH 14, 2006**

9:00 A.M. Regular Meeting

9:00 A.M. PRESENTATION: Revised Employee Awards & Recognition Program by the Special Thanks  
or as Soon and Recognition Team (STAR)  
Thereafter

**TENTATIVE AGENDA**

**MARCH 28, 2006**

9:00 A.M. Regular Meeting (Zoning and Road Vacations)

**TENTATIVE AGENDA**

**APRIL 4, 2006**

9:00 A.M. Regular Meeting

**TENTATIVE AGENDA**

**APRIL 11, 2006**

9:00 A.M. Regular Meeting/Tentative

**TENTATIVE AGENDA**

**APRIL 18, 2006**

9:00 A.M. Regular Meeting